

DRAFT

**Redoubt Elementary School PTA  
December 13, 2016 General Meeting Minutes**

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**Call to order:** President Emily Manley – Call to order at 3:48 PM

**Members in Attendance:** Emily Manley, Jamie Gossman, Amy Burton, Holly Frederickson, Stephanie Belger, Haylee Howarth, Natalie Howarth, Amy Utecht, Angie Kenner, Chrissy Morrison, Bobbie Spence. Quorum is present. Guests In Attendance: Stephanie Belger, Bill Withrow, Amy Utecht

**Approval of Agenda:** Agenda approved as written.

**Secretary's Report:** Jamie Gossman – Minutes approved as written.

**Treasurer's Report:** Amy Burton – AIM insurance and One School, One Book (\$500) has been paid. Angie Kenner will be shopping for Holiday Kindness this week. Elf Shelf had a profit of \$562. Both will be listed on the January report.

**Announcements & Standing Committee Reports:**

1. **President's Report:** To keep meetings on track, we will streamline agenda items and impose time limits. If a discussion runs too long, we may need to table the item.
2. **Principal's Report:** Bill Withrow.
  - One School, One Book: "The Enormous Egg." Flyers will go home in Jan, books will be handed out on January 10<sup>th</sup> during the assembly.
  - Music concert grades 1, 2, 3 on Dec 8<sup>th</sup> went great. Thank you Ms. Pugia and teachers!
  - Band concert Dec 13 @ 6 in the Redoubt gym.
  - Reflex Math: Over 375,000 math facts! Some students have reached multiplication x13.
  - Dec 14: Grades 4-6 Skating reward party.
  - Dec 16: 4<sup>th</sup> grade movie night fundraiser – Arthur Christmas. Asking for volunteers to help with primary dismissal.
  - Dec 20: Family Game Night.
  - Dec 21: Santa is visiting!
  - Dec 22: In-service day, no school. Teachers will be completing first aide training.
  - S.T.E.A.M Challenge: Dec 19, 20, 21
  - Molly Bauder is retiring! Interviews for Attendance Secretary take place Dec 14<sup>th</sup>.
  - 30 students currently in Backpack program.
  - Rotary has donated 21 meals for families.
  - Great support this year for Holiday Kindness.
3. **Elf Shelf Report:** Emily Manley – Very appreciative of parent, 6<sup>th</sup> grade student and River City Academy student volunteers. It worked well to meet with teachers to schedule shopping times. Suggestions for next year: Add volunteer snacks/drinks to the budget for next year, as well as possible scholarships for next year.
4. **Winter Gear Drive Report:** Amy Burton – Over 92 lbs and 115 articles of clothing we donated. Stats from our drive are posted on the mural wall in lobby. List of gear was given to Mr. Withrow for distribution as needed.
5. **Carnival Report:** Stephanie Belger - Need committee members for: Decorations, Donations, and Baskets. There will be a raffle this year in January, details to come. Committee updates –  
*Publicity:* posters/flyers are made, post by Jan 9. *Food:* Need to inventory, create purchase list. *Basket:* Fix donation boxes, need helpers. *Game:* Need to inventory, purchase and organize. *Donation:* Need to make and distribute letters. *Decoration:* Need help! Need to plan, purchase and organize. Next carnival meeting **Friday, Dec 30 @ 5 pm, Kaladi Brothers** (by Trustworthy.) Total of 10 planned baskets: Garage/Mancave, Cleaning, Meal/Grocery, Pamper Me, Snacks

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Galore, Get Active/Be Active, Car Care, Kids' Creation/Project, Organizational, Drinks Galore. Suggestion to add a S.T.E.A.M. basket.

**Unfinished Business:**

1. **Cookie Decorating Table, Game Night:** Jamie Gossman motioned to make cookie decorating on game night a PTA activity this year, Natalie Howarth 2<sup>nd</sup>. All in favor none opposed. Jamie Gossman volunteered to be in charge. Sign-up sheet passed around to help at table and donate cookies, frosting and sprinkles. Estimate 3 dz cookies.
2. **Gift Wrapping Table, Game Night:** Jamie Gossman motioned that we (PTA) have a gift wrapping table on game night a PTA activity, Amy Burton 2<sup>nd</sup>. All in favor none opposed. Lauri Kapp is in charge. Sign-up sheet passed around to help at table and donate unwanted gift wrap.
3. **Holiday Craft, Game Night:** Amy Burton motioned that we (PTA) make the up-cycled holiday décor (craft) at game night a PTA-sponsored activity, Jamie Gossman 2<sup>nd</sup>. All in favor none opposed. Stephanie Belger volunteered to be in charge. Sign-up sheet passed around to help at table. Supplies and directions will be supplied by Amy Burton.
4. **Non-fundraising Ideas:** Handout with ideas. Some ideas are Pastries W/ Parents, Grandparents Day, Parents Night Out, or Art Night. Much interest in a Birthday Table (decorated table at lunch,) needs research and a volunteer to be in charge. Emily Manley will look into partnering with the Senior Center to bring senior volunteers into the school.

**New Business:**

1. **Go Green Microfiber Towel Project:** Microfiber towels have been generously donated by Amy Burton, enough for 4 small towels per classroom, to replace disposable wipes and chemical cleaners. Boards to hang on the wall will be made with the teacher's name and hooks to hang towels. Waiting for District approval. Amy Burton motioned to adopt the microfiber cloth project as a PTA activity sponsored by the Go Green Initiative, Natalie 2<sup>nd</sup>. All in favor none opposed.
2. **Go Green Wall Project:** The mural wall in the lobby will be where Go Green projects and information will be posted.
3. **Go Green How Can We Go Green? Tree Project:** The idea is to create a tree out of paper and parents/students can write their ideas on the tree, which are presented to the PTA. Possibly outside, dry-erase or markers. Amy motioned that we (PTA) adopt the How Can we Go Green Tree project in January as a PTA non-fundraising activity. Holly Frederickson 2<sup>nd</sup>. All in favor none opposed. Amy Burton, Emily Manley, and Natalie Howarth have volunteered to create the tree in January.

**Note:** There is now a separate recycle bin in the copy room for paper

**Adjournment:** Meeting adjourned at 4:42 PM by Emily Manley

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Note: The next PTA meeting will be held on January 10, 2017 at 5:00 PM in the staff lounge.  
As always complimentary childcare will be provided.

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