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**Redoubt Elementary School PTA  
October 11, 2016 General Meeting Minutes**

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**Call to order:** President Emily Manley – Call to order at 3:48 PM

**Members in Attendance:** Emily Manley, Lauri Kapp, Jamie Gossman, Melissa Crawford, Angie Kenner, Haylee Howarth, Carmen Hayes, Chrissy Morrison, Jennifer Youngberg. Quorum is present. Guests in Attendance: Stephanie Belger, Darilynn Caston, Kersten Gomez, Amy Utecht, Robert Stitt.

**Approval of Agenda:** Motion by Lauri Kapp to add New Business item 5 – Teacher Appreciation Ceramics Gifts. Jamie Gossman 2<sup>nd</sup>. Motion by Jamie Gossman to add New Business item 6 – Papa John’s fundraiser. Lauri Kapp 2<sup>nd</sup>. Agenda approved as corrected.

**Secretary’s Report:** Approved as written.

**Treasurer’s Report:** Jamie Gossman filling in for Amy Burton. Handout September Treasurer’s Report, bank statement, and budget summary. Reflex Math funds have been transferred. Disregard Budget Summary line R7. Membership dues (*revenue*)-YTD and percentage are incorrect. Correction will be made to line E13. Membership Dues (*expenses*)-Budget amount is \$300, percentage is 60%.

**Announcements & Standing Committee Reports:**

- 1. President’s Report:** President Emily Manley. Welcome and thank you!
- 2. Principal’s Report:** Kersten Gomez in place of Bill Withrow.
  - Reflex Math Program is active throughout the school and all students are using it. Thank you to the PTA, and thank you Mrs. Hassemer for your hard work getting it set up.
  - Current enrollment at 350 students, not including Pre-K. We have qualified for 2017/2018 Title I Pre-K program.
  - First PBIS celebration was Oct 7 with outdoor fun.
  - We have new lighting and Parent Pick-Up signs out front.
  - Backpack program has started.
  - Oct 13 is Site Council special budget meeting at SoHi @ 6.
  - Oct 20 is first FunFest
  - Oct 26 is Early Release Day @ 1:45 pm
  - Oct 27 and 28 are Parent Teacher Conferences
  - Oct 31 is Halloween Parade, details to come
- 3. Box Tops Report:** Jamie Gossman. Congratulations Mrs. Davidson’s class for winning September’s Box Top contest! Their Popcorn and Movie party will be Thursday, Oct 13. Earned \$2.80 so far with new Box Tops App and \$235.20 in clipped Tops. Combined with Tops sent in over the summer, currently at \$529.50. We are already more than halfway to our goal of \$1000!

**Unfinished Business:**

- 1. Classroom Equipment:** Review Wobble Chair Proposal. Least expensive through Amazon Prime, \$419.70 for 6 chairs. Discussed previously approved motion allocating \$300 cap per classroom for yoga ball seating and PTA insurance/liability. Need Mr. Withrow’s approval of “flexible seating” and Jamie will research and clarify insurance liability first and will go from there. Discussion tabled until November meeting.
- 2. Health Screening:** Thank you Rebecca Stimmel and all volunteers for helping Nurse Iris! Feedback for next year: 2 people taking height is much easier, find pediatric cuffs for blood pressure. Cuffs this year were really inaccurate.
- 3. Walk to School Day:** Thank you all volunteers, and Kaladi Brothers Coffee for donating hot water, cups and stir sticks! Lots of food left over, can cut it in half next year.
- 4. S.T.E.A.M. Item Wish List:** Teachers will work on creating a “wish list” and the PTA will help collect those items. Tie it into our Green Focus.

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New Business:

1. **Funfest Thursday, Oct 20:** Volunteers needed, Sign-up sheet passed around. Looking for older students to deliver food to teachers.
2. **Parent Teacher Conference PTA Booth, Oct 27 and 28:** Volunteers needed, sign-up sheet passed around for shifts at the booth, which will have PTA and program information and membership forms.
3. **Teacher Appreciation during PT Conferences Oct 27:** Volunteers needed to bring in food for Staff Lunch Salad Bar, sign-up sheet passed around. Drop off food by 10 AM on Oct 27, ready to eat.
4. **Winter Carnival:** Opening statement from Stephanie Belger reviewing the purpose of the carnival; to support Redoubt in extra special ways and bring the community together. Motion by Stephanie Belger for February 25, 2017 noon to 4 for the Carnival. Lauri Kapp 2<sup>nd</sup>, all in favor none opposed.
  - Committees: Prizes (*Prize Inventory, purchasing, sorting, keeping booths stocked,*) Games (*Making, organizing, setting up, breaking down,*) Food (*Planning, purchasing, running kitchen, clean up,*) Donation/Thank You (*donation letters, forms, collect donations,*) Baskets (*collecting, organizing, creating baskets, run silent auction,*) Publicity (*Creating and distributing flyers, ads, social media, radio,*) Volunteer (*Recruiting, organizing stations and scheduling breaks.*)
  - Request to add on November Agenda discussion of ideas in lieu of a raffle, since the community is already over-raffled.
  - Lauri Kapp mentioned painting the booths, maybe even have classes paint unique designs. Lauri and Stephanie will check with Mr. Withrow for approval.
  - Need to vote in November on what the Carnival will raise money for. One suggestion is a "Go Green"/S.T.E.A.M. focus. Stephanie will survey the staff and return top results to Jamie before the next meeting.
5. **Teacher Appreciation Ceramics Gifts:** Continuing last year's discussion, ceramic mugs purchased by the PTA and decorated by students would be a great gift.
6. **Papa John's fundraiser:** Jamie Gossman presented a Papa John's fundraiser brochure that was brought to the PTA. Since the PTA is not looking for any more fundraisers, the brochure was passed on to Mrs. Gomez for Mr. Withrow for possible classroom field trip fundraisers.

**Notes:** Bobbie Baldwin thanked the PTA again for helping purchase new Goosebumps books, and brought them in to show.

**Adjournment:** Meeting adjourned at 5:06 PM by Emily Manley

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Note: The next PTA meeting will be held on November 8, 2016 at 3:45 PM in the staff lounge.  
As always complimentary childcare will be provided.

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